



**DEPARTMENT OF THE ARMY
OFFICE OF THE SECRETARY OF THE ARMY
107 ARMY PENTAGON
WASHINGTON DC 20310-0200**

Office, Chief Information Officer/G-6

28 JUN 2006

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MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Contractor Verification System (CVS) Program Implementation

1. References:

a. Memorandum, USD (P&R), 10 Nov 05, subject: DEERS / RAPIDS Lock Down for Contractors.

b. Homeland Security Presidential Directive – 12, (HSPD-12), The White House, 27 Aug 04, Policy for a Common Identification Standard for Federal Employees and Contractors.

c. Memorandum, USD (P&R), 5 AUG 05, subject: HSPD-12 Implementation Guidance for Federal Departments and Agencies.

2. The Army leadership needs to engage to meet the 31 July 2006 Contractor Verification System implementation deadline mandated by reference 1a. This task will require the concentrated effort of all Commanders, Directors of Security, Managers of Information Assurance, Common Access Card (CAC) issuance personnel, and the Army Contracting Community.

3. The enclosed Information Paper outlines how the Army plans to utilize CVS in conjunction with Defense Enrollment Eligibility Reporting System (DEERS) and the Real-Time Automated Personnel Identification System (RAPIDS) to issue the CAC, the standard form of identification for eligible contractor personnel.

4. Effective 31 Jul 06, CVS will be the only DoD approved authoritative feed into DEERS, as all RAPIDS terminals will be locked down to prevent manual entry of contractor information into DEERS by ID Card Issuance Facilities. The ability to issue a new CAC or renew an expiring CAC for contractor personnel deploying in support of contingency operations or those requiring logical access to DoD computers and networks will be severely impacted if CVS is not successfully implemented. CAC issuance to appropriate contractor personnel is required for access to DoD buildings, computer networks, and other information management infrastructure. DoD policy dictates that an authorizing official (usually the Contracting Officer Representative (COR)), Quality Assurance Evaluator (QAE), Contracting Officer Technical Representative (COTR), the designated contracting officer (KO) assigned to the installation contracting office, or the installation's designated representative, sponsor

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the contractor and approve issuance of the CAC. This approval, which has previously been verified through the use of a DD Form 1172-2, will now be verified through CVS.

5. The implementation plan will leverage the Installation Management Agency (IMA) to reach all Army installations prior to the DEERS/RAPIDS lockdown deadline. Activities external to the IMA organization will be addressed individually, but will be required to utilize the CVS administrative chain established through the IMA Installation Point of Contact (IPOC). Supplemental implementation guidance, to include regional training schedules will be available via the https://www.us.army.mil/suite/collaboration/folder_20V.do?foid=961032&load=true (must be logged into AKO first) website 1 Jun 06. The point of contact for this memorandum is the NETCOM PKI Help Desk, email: iacacpki.helpdesk@us.army.mil, telephone: 866-738-3222



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